

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
March 7, 2019**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, March 7, 2019. Present were the following:**

**Robert A. Burroughs, J.D., Chair  
James Vernor, PhD, MAI, Vice-Chair  
Charlene Fang, Assessor  
John W. Lawson, J.D., LL.M., Assessor  
Vivian R. Ingersoll, MA, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Allen Alford, Supervisor – Business Personal Property  
Teresa H. Nealey, Recording Secretary**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:30 a.m.**

**APPROVAL OF AGENDA**

**The Chair asked for a motion to approve the 3/7/19 Agenda. John Lawson made a motion to approve, seconded by Jim Vernor. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the 2/21/19 Minutes, made by Jim Vernor and seconded by Charlene Fang. The motion carried.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

**The Chair called for a motion to approve batches 1 through 21 of this agenda made by John Lawson, seconded by Jim Vernor. After discussion, the Chair called for a vote which passed unanimously.**

**The Chair called for a motion to approve batches 22 through 30 of this agenda made by John Lawson, seconded by Jim Vernor. After discussion, the Chair called for a vote which passed unanimously.**

**STAFF REPORTS**

See attached.

**CHIEF APPRAISER'S REPORT**

See attached.

**EXECUTIVE SESSION**


There was no session today.

**ADJOURNMENT**

The Chair called for a motion to adjourn, made by John Lawson and seconded by Jim Vernor. The meeting adjourned at 10:49 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
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Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved:

3-21-19