

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
September 10, 2020**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, September 10, 2020 through Zoom Conferencing.**

**James Vernor, PhD, MAI, Chair, Assessor  
Vivian R. Ingersoll, MA, Assessor, Vice-Chair  
John W. Lawson, J.D., LL.M. Assessor  
Charlene Fang, Assessor  
Robert A. Burroughs, J.D., Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Vance Clements, Personal Property Supervisor  
Teresa H. Nealey, Recording Secretary**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:35 a.m.**

**APPROVAL OF AGENDA**

**The Chair called for a motion to approve the amended 9/10/20 Agenda, made by Robert Burroughs, seconded by John Lawson. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the 8/27/20 Minutes, made by Vivian Ingersoll and seconded by Robert Burroughs. The motion carried unanimously.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a motion to approve batches 1 through 21 of this Agenda, made by Vivian Ingersoll, seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batch 22 of this Agenda, made by Robert Burroughs, seconded by John Lawson. The 9/10/20 BTA Agenda Update showed parcel 18 060 11 001 pulled from this batch. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 23 through 31 of this Agenda, made by Robert Burroughs, seconded by John Lawson. The 9/10/20 BTA Agenda Update showed parcels 18 065 11 051, 18 091 10 049 and 18 148 15 021 pulled from batch 24. After discussion, the Chair called for a vote which passed unanimously.

**STAFF REPORTS**

See attached.

**CHIEF APPRAISER'S REPORT**

See attached.

**OTHER BUSINESS**

Items briefly discussed: BOA Policy Manual, Calvin Hicks' evaluation and County Ethics Course.

**ADJOURNMENT**

The Chair declared the meeting adjourned at 10:15 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: \_\_\_\_\_

Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: \_\_\_\_\_

9-27-20