

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 4, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 4, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, BTA Recording Secretary
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property**

Absent: Donna Rosser, Assistant Chief Appraiser

CALL TO ORDER

The Chair called the meeting to order at 9:31 a.m.

APPROVAL OF AGENDA

The Chair stated that the updated 11/4/21 Agenda had been received and also the BOA Agenda Update had been received with all updates. She asked if there were any additional corrections or additions; hearing none, she called for a motion, made by Jim Vernor, seconded by Charlene Fang. The motion carried.

APPROVAL OF MINUTES

The Chair asked if there were any updates to the Minutes of 10/21/21; hearing none she declared the Minutes approved.

CITIZEN TIME

No citizens requested time to address the Board.

PRESENTATION OF NEW EMPLOYEE – SHEREE GREENIDGE-SINGH

The Chair recognized Sheree Greenidge-Singh and Brian Jennings introduced her to the Board. Ms. Greenidge-Singh greeted the Board and further introduced herself. She is an appraiser in the Residential Division. The Board welcomed her.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair stated that 25 batches had been received in the mail and also the BOA Agenda Update showing all pulled parcels was attached. She called for a motion to approve batches 1 through 25 as amended, made by Jim Vernor and seconded by Robert Burroughs. After discussion, the motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

The Chair thanked Charlene Fang for the idea of the Holiday Luncheon in appreciation of staff and for everyone agreeing to it. She also thanked Teresa Nealey for planning the Luncheon. It has been set for Friday, December 3rd and Friday, December 10th to accommodate staff and the alternate work schedule due to Covid restrictions.

ADJOURNMENT

There being no further business, at 10:37 a.m. the Chair declared the meeting adjourned.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

11-18-21

11/4/21 BOA AGENDA UPDATE

BATCHES MAILED 1 – 25

Batch 10 Pulled Parcels

15 210 03 065

15 212 02 187

16 123 03 007

Batch 14 Pulled Parcel

18 342 13 074