

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
May 26, 2020**

**A meeting of the DeKalb County Board of Assessors was held on Tuesday, May 26, 2020 through Zoom Conferencing.**

**James Vernor, PhD, MAI, Chair  
Vivian R. Ingersoll, MA, Assessor, Vice-Chair  
John W. Lawson, J.D., LL.M.  
Charlene Fang, Assessor  
Robert A. Burroughs, J.D.  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Teresa H. Nealey, Recording Secretary**

**Not on Zoom Conference; Allen Alford, Supervisor – Business Personal Property  
Available if needed**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:30 a.m.**

**APPROVAL OF AGENDA**

**The Chair asked for a motion to approve the 5/26/20 Agenda, made by Vivian Ingersoll, seconded by Robert Burroughs and John Lawson. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the 5/7/20 Minutes, made by Robert Burroughs and seconded by John Lawson. The motion carried unanimously.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

**The Chair called for a motion to approve batches 1 through 11 and 13 of this agenda, batch 12 was pulled and batch 14 will be included in Calvin Hicks' report; made by Robert Burroughs and seconded by Vivian Ingersoll. After discussion, the Chair called for a vote which passed unanimously.**

## **STAFF REPORTS**

See attached.

Prior to this meeting, staff reports were sent electronically to Board members.

## **CHIEF APPRAISER'S REPORT**

See attached.

Prior to this meeting, the Chief Appraiser's report was sent electronically to Board members.

Based on the recommendation from the Law Department for Batch 14, Calvin Hicks and the Board agreed with their recommendation to reject exempt status. The Chair called for a vote, made by John Lawson and seconded by Robert Burroughs. The motion carried unanimously.

## **APPROVAL OF 2020 REAL ESTATE VALUES, RESIDENTIAL H6 REPORTS AND THE DEKALB/FULTON COUNTY RESOLUTION**

Board members received all of the above reports electronically prior to this meeting.

The following is a list of the reports that were included on the flash drives that went to the Board:

2017 TO 2020 DIGEST COMPARISON  
2020 ATL Ending Sales Ratio  
2020 Beginning Residential Sales Ratio  
2020 Parameters for Acceptable Values  
2020 Reason Codes  
2020 Residential Sales Ratio (final) Page  
2020 Sales Ratio – Commercial – Before Statistics  
2020 Sales Ratio – Commercial – After Statistics  
AA202GAFUL\_2020ValueChangeReport  
Change\_in\_value 2020  
Consolidation Report 5\_18\_20  
Final Reason Code Run 2020  
Flash Drive Contents  
New Reval 05192020

Calvin Hicks made a brief summary and the Chair called for a motion to approve the 2020 Real Estate Values, H6 Residential Reports and the DeKalb/Fulton County Resolution made by Vivian Ingersoll and seconded by Robert Burroughs. The motion carried unanimously.

Calvin Hicks stated that the 2020 Assessment Notices will be mailed on May 29, 2020.

**The DeKalb/Fulton Resolution will be signed and forwarded to Fulton County for their signature.**

**The Board, Calvin Hicks and Donna Rosser commended the staffs' dedication and stated that they all did a very great, excellent and outstanding job!**

**EXECUTIVE SESSION**

**There was no session today.**

**ADJOURNMENT**

**The Chair declared the meeting adjourned at 10:34 a.m.**

**This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).**

Signed by:



**Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary**

Date Approved:

6/11-2020