

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 23, 2023**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 23, 2023. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, Ph.D., MAI, Vice-Chair
Joseph Kusmik, MA, Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Kahlese Harris, Appraiser Supervisor - Residential
Geoffrey Johnson, Appraiser Supervisor - Commercial
Teresa H. Nealey, Recording Secretary**

ABSENT

**Vivian R. Ingersoll, MA, Assessor
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the 3/23/23 Agenda had been received and he called for a motion for Approval of the 3/23/23 Agenda, made by Jim Vernor, and seconded by Joe Kusmik. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair asked if there were any additions or corrections to the Minutes of our last meeting, and after hearing none, he called for a motion to approve the Minutes of 3/9/23. Joe Kusmik made a motion to Approve the Minutes of 3/9/23, seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of Staff Recommendations in batches 1 through 12. After discussion, the Chair called for a motion to approve Staff Recommendations, made by Jim Vernor, and seconded by Joe Kusmik. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

The Chair thanked Calvin Hicks for always providing a very scrumptious breakfast for our Board meetings. He and the Board members are very appreciative of this effort.

The Chair recognized Charlene Fang for being chosen by Congressman Hank Johnson as a 2023 Trailblazer in the 4th Congressional District of Georgia. Ms. Fang will receive this award Sunday, March 26, 2023. The Chair congratulated Ms. Fang and stated that he and the Board are very proud of her accomplishments. Ms. Fang thanked the Chair.

Charlene Fang stated that she will receive a Proclamation from Commissioner Lorraine Cochran-Johnson next Tuesday, March 28, 2023, at 9 a.m. during the Board of Commissioners meeting. Charlene Fang asked that all attend.

The Chair asked that the Senior Staff bring a member of their staff to the Board meetings for five minutes, introduce them to the Board members, and give a brief summary of their duties.

ADJOURNMENT

There being no further business, the Chair called for a motion to adjourn, made by Jim Vernor, and seconded by Joe Kusmik. The meeting adjourned at 9:58 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

4-6-23