

MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 23, 2018

A meeting of the DeKalb County Board of Assessors was held on Tuesday, January 23, 2018. Present were the following:

John W. Lawson, J.D., LL.M., Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Charlene Fang, Assessor
Vivian R. Ingersoll, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m. He noted that this meeting was originally scheduled for January 18, 2018 but was postponed for today due to the County closing because of inclement weather.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 1/23/18 Agenda, made by Jim Vernor, seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 1/4/18 Minutes, made by Jim Vernor and seconded by Robert Burroughs. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 26 of this agenda made by Jim Vernor, seconded by Robert Burroughs. After discussion, the Chair called for a vote which passed unanimously.

STAFF REPORTS

See attached.

Donna Rosser presented the 2018 Projected Digest Calendar for the Board to review. The Board voted to adopt the 2018 Projected Digest Calendar. The motion was made by Vivian Ingersoll and seconded by Jim Vernor and carried unanimously.

CHIEF APPRAISER'S REPORT

Calvin Hicks thanked Donna Rosser for her outstanding work on the Digest Calendar.

See attached.

OTHER BUSINESS

There will be an Executive Session at the next Board meeting.

EXECUTIVE SESSION

The Chair called for a motion to adjourn to Executive Session, made by Vivian Ingersoll and seconded by Robert Burroughs. The session started at 11:00 a.m. A personnel matter was discussed. No action was taken. Vivian Ingersoll made a motion to adjourn to General Session, seconded by Robert Burroughs. The session ended at 11:35 a.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

GENERAL SESSION

The Chair reconvened to General Session. There was no action taken in Executive Session.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Vivian Ingersoll and seconded by Robert Burroughs. The meeting adjourned at 11:35 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 2-1-18