

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 5, 2017**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 5, 2017. Present were the following:

**Robert A. Burroughs, Chair
Charlene Fang, Vice-Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:38 a.m.

APPROVAL OF AGENDA

Vivian Ingersoll made a motion to approve the 1/5/17 Agenda, seconded by Jim Vernor and John Lawson, motion carried.

APPROVAL OF MINUTES

Jim Vernor made a motion to approve the Minutes for 12/15/16, seconded by Vivian Ingersoll, motion carried.

ELECTION OF OFFICERS

The Chair opened the floor for nominations for Chair. Jim Vernor nominated Vivian Ingersoll for 2017 Chair, seconded by John Lawson. Jim Vernor moved that the nominations be closed and John Lawson seconded, all in favor stated “aye”, the motion carried.

The Chair opened the floor for nominations for Vice-Chair. John Lawson and Charlene Fang nominated Jim Vernor for Vice-Chair for 2017, seconded by Vivian Ingersoll. John Lawson moved that the nominations be closed, seconded by Jim Vernor, all in favor stated “aye”, the motion carried.

Jim Vernor confirmed Calvin Hicks as Chief Appraiser and Secretary, seconded by John Lawson, all in favor stated “aye”, the motion carried.

John Lawson confirmed Teresa Nealey as Recording Secretary, seconded by Jim Vernor, all in favor stated “aye”, the motion carried.

The nominations were closed and the vote following it authorized the election as proposed.

Board of Assessors Officers for 2017

Chair – Vivian R. Ingersoll

Vice-Chair – James D. Vernor

Board Secretary – Calvin C. Hicks, Jr.

Recording Secretary – Teresa H. Nealey

Pursuant to O.C.G.A. 48-5-298 the members of the Board are required to elect the board officers for the year.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 10 of this agenda, seconded by Vivian Ingersoll and John Lawson. After discussion, all voted “aye” including the Chair, the motion carried unanimously.

Jim Vernor made a motion to approve batches 11 through 15 of this agenda, seconded by John Lawson. After discussion, all voted “aye” including the Chair, the motion carried unanimously.

STAFF REPORTS

See attached.

Calvin Hicks also discussed the outcome of the Decatur Self-Storage case.

CHIEF APPRAISERS’ REPORT

See attached.

OTHER BUSINESS

Jim Vernor asked to put the discussion of writing items for Commissioner Jester’s blog on the next Agenda and to continue the conversation on “dark stores.”

John Lawson thanked all who attended his Swearing-In at 9:00 a.m. this morning.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

The Chair declared the meeting adjourned at 10:59 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

1-7-17