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April 17, 2024

**Email:** [tabitha@jmblandscaping.com](mailto:tabitha@jmblandscaping.com)

JMB Landscaping, Inc.  
2020 Highway 81  
Loganville, GA 30052

**NOTICE OF AWARD**

**ITB No. 23-101616 Restoration and Maintenance of Athletic Fields (Annual Contract with 2 Options to Renew)**

**Estimated Amount: \$500,000.00**

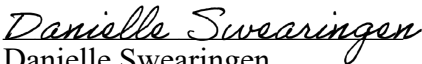
Dear Ms. Evans:

This confirms that the DeKalb County Board of Commissioners (BOC) at the *April 9, 2024*, meeting acted to approve the contract award for the subject **ITB No. 23-101616 Restoration and Maintenance of Athletic Fields (Annual Contract with 2 Options to Renew)** in accordance with your response to the subject Invitation to Bid (ITB).

A notice to proceed (NTP) meeting will be scheduled for a later date. Please work with Danielle Swearingen, Procurement Agent, [t-drswearingen@dekalbcountyga.gov](mailto:t-drswearingen@dekalbcountyga.gov), in providing the necessary documents to complete this transaction and in conjunction with the NTP Meeting. Immediately proceed to acquire (1) the current certificate of insurance (COI), (2) valid county or city Business License, and a (3) Sub-Agreement with each LSBE in accordance with the terms of the ITB and County Contract. The above listed executed contract documents must be completed and returned to Danielle Swearingen via email upon your receipt of this Notice of Award.

No work is to begin until you have received the Notice to Proceed (NTP) from the Procurement Manager of DeKalb County. No County department has the authority to authorize you to perform any work until the Notice to Proceed has been issued.

Sincerely,

  
Danielle Swearingen  
Procurement Agent  
Department of Purchasing and Contracting

DR:wp